Week 1:
- Introduction to clinical instructor/education coordinator
- Attend “Traditions”: hospital orientation
- Participate in orientation in-services of OT service
- Review student manual, documentation, & chart order with clinical instructor, treatment and activity plans
- Review policy and procedure manual(s)
- Participate in structured clinical observations, individual & groups
- Begin participation in student seminar on Friday
- Receive first patient from supervisor’s caseload

Week 2:
- Continue with student in-services
- Continue structured clinical observations
- Begin observations of groups on your specific floor
- Observe OT evaluations and 1 PT and SLP treatment or group session
- Caseload of 2 patients at end of week 2
- Ongoing treatment planning, treatment, and re-evaluation of patient

Week 3:
- Caseload of 2-3
- Continue structured clinical observations
- Practice evaluations with multiple therapists
- Choose group to lead and discuss with group leader plan of involvement.
  Begin attending group and leading warm up 3 times with aide

Week 4:
- Caseload of 3-4
- Plan and lead 1-2 group activities and 3-4 warm ups
- Midterm evaluation at end of week. Student responsible for self evaluation
- Choose patient for videotape project and follow written guidelines to structure and complete this assignment
**Week 5:**
- Caseload of 4
- Plan and lead 2-3 groups this week
- Practice evaluations or co-tx with other therapists
- Videotape project completion and discussion

**Week 6:**
- Continue with patient caseload of 5
- Plan and lead 3-4 groups this week
- Discuss with clinical instructor the possibility of taking coverage for basic patients on assigned team; not to exceed 1-2x per week
- Sensory motor evaluation for COTA. Collaborate on eval, goals, and plan
- Discuss working a Saturday and taking a day off that week

**Week 7:**
- Caseload of 5-6
- Plan and lead 4 groups this week
- Discuss possibility of additional learning experiences and contributing to evidence based practice binder
- Discuss turning over of patients

**Week 8:**
- Caseload of 6
- Plan and lead 5 groups this week
- Final evaluation by clinical instructor, student responsible for self evaluation
- Complete fieldwork site evaluation, FWPE, and clinical instructor evaluation
- Termination of patient relationships
- Complete details: progress notes, evals, & discharge summaries, Return name badges, keycard, gait belt & other borrowed materials