



Metropolitan Medical Associates – Honeygo Professional Center
5009 Honeygo Center Drive, Suite 216
Perry Hall, MD 21128
Telephone 410-256-5858 Fax 410-529-2431

We would like to take this opportunity to welcome you as a new patient and thank you for choosing MedStar Physician Partners @ Honeygo. Our goal is to provide the best possible care to our patients. Please complete the Registration Form, Contact Form, Medical History Form and Record Release and mail them to our office, at the above address, as soon as possible. Your provider will review them BEFORE your visit. Our Notice of Privacy Practices is also included for you to keep in your records.

Our regular office hours are Monday-Friday 8:30 a.m. to 5:00 p.m. Phones are available for personal assistance from 8:30 a.m. to 4:15 p.m. daily. Please do not hesitate to our call Answering Service after these hours at 410-879-4147 if you have an emergent issue. The provider on call will return your call promptly.

To help acquaint you with our office procedures, we ask that you:

1. Please arrive 30 minutes early to register at our front reception area.
2. Bring your insurance card(s) and a photo ID with you to every visit. If required by your insurance company that you pick a PCP please make sure you have selected us on your card.
3. Have your co-payment ready. Your insurance company requires that you pay this at the time of your visit. We accept cash, checks and credit cards.
4. Please give 5 business days notice when requesting referrals.
5. Kindly give us 24 hours notice when requesting prescription refills.
6. Please call us at least 24 hours in advance of any visit that you are unable to keep. The office will help remind you of your appointments two business days prior to the scheduled appointment. A fee will be charged for missed appointments or cancellations without 24-hour notice.
7. Forms that are requested to be completed outside of a schedule appointment will incur a fee of \$10 to \$20 depending on the complexity of the form.

If you have any questions or concerns, please feel free contact our office. MedStar Physician Partners looks forward to serving you and your healthcare needs for many years to come.