Dear Perspective Student:

Thank you for your interest in the Medical Imaging School of Radiography at MedStar Washington Hospital Center. In addition to providing a high quality education, we supply professional radiographers for area hospitals, clinics and the health care industry across the country. The need for highly educated radiographers is growing nationally. Patients are demanding health care personnel who are not only highly educated, but will deliver professional and sensitive patient care. We at MedStar Washington Hospital Center have a long tradition of 'patient first' caring.

The school accepts a small number of students per year. A small class provides a better educational experience. Program applicants must be high school graduates, have an associate degree or higher and a cumulative GPA of 2.5 on a 4.0 scale. Acceptance to the program is competitive. The school accepts a small number of applicants per year. A small class provides a better educational experience. Enclosed you will find all the necessary information needed to apply for admission.

The school is accredited by the Joint Review Committee on Education in Radiologic Technology, 20 North Wacker Drive, Suite 900, Chicago, Illinois 60606-2901, 312-704-5300, www.jrcert.org. The school offers certification in Radiography. Upon successful completion the graduate is qualified to take the A.R.R.T. examination in Radiography.

Radiography Admissions Committee

Mitchell Bieber MSHCA., RT(R)
Tel. 202.877.6434
Fax. 202.877.8145
Email. Mitchell.Bieber@medstar.net

MedStar Health
110 Irving Street, NW, Washington, DC 20010-2975
www.WHCenter.org
Medstar Washington Hospital Center

HISTORY AND SPONSORSHIP

Washington Hospital Center is a private, not-for-profit, acute care, short-term 926 bed general hospital serving Washington, D.C. and the surrounding metropolitan area. The Center is located in the Northwest quadrant of the District of Columbia within a few miles of the suburban Maryland county lines. It is centrally located within the Washington Standard Metropolitan Statistical area to serve the entire region.

The Center's size allows it to offer comprehensive facilities for every level of health care. We have a reputation for excellence coupled with a concentration of top medical specialists. The state of the art scientific equipment has made the Hospital Center a referral center for many of the area's most difficult medical and surgical cases.

Extensive tertiary care resources include the region's only burn center for adults, a cancer institute, Washington Heart, Medstar shock-trauma unit and active programs in kidney and heart transplantation as well as extensive services in ophthalmology.

The Center also provides medical care to the local community through more than 50 general and specialty clinics and through the critical care department.

Authorized by an Act of Congress in 1949, the Center was created by the merger of three Washington hospitals: The Episcopal Eye, Ear and Throat Hospital, Garfield Memorial Hospital, and the Central Dispensary and Emergency Hospital. An early example of health planning, the merger brought to the Center long traditions of excellence in medical care and teaching.

The campus is shared with the Physician's Office Building, the Hyman Medical Research Building, the East Building, the National Rehabilitation Hospital, the Veteran's Administration Hospital and Children's Hospital Medical Center.

Because medical education goes hand in hand with patient care in a medical center, the Washington Hospital Center is a teaching hospital. The house staff numbers 205 residents and fellows from medical schools throughout the United States. Educational programs in nursing and allied health specialties train the supporting personnel essential to quality patient care. The Center has a vigorous in-service educational program designed to keep all personnel at a high level of proficiency. The Center also maintains active educational affiliations with various area institutions.

MedStar Health
110 Irving Street, NW, Washington, DC 20010-2975
www.WHCenter.org
The Hospital is governed by a 36 member Board of Trustees, men and women who are active in the affairs of the community, who volunteer their time and expertise to develop policy and guide the long range growth of the hospital. The Medical Board of the hospital is composed of the Chairmen of Clinical Departments, Directors of major programs and elected members of the active staff, who formulate and recommend policies to the Board of Trustees.

The purpose of the Center is the treatment and cure of the physical and mental diseases of human beings, the training and evaluation of physicians, nurses and allied health personnel, and the provision of health information and education to the local community, the Greater Washington area and the Mid-Atlantic region. The hospital is a leader in the introduction and adaptation of new technology for diagnosis and treatment. Research on clinically oriented problems is conducted through the Research Foundation.

All of the hospital's activities are conducted with an overriding concern for the patient and recognition of their dignity as a human being. The Washington Hospital Center does not discriminate on the basis of race, religion, color, sexual orientation, physical handicap or nation origin.

The Washington Hospital Center is a member of the American Hospital Association and the Council of Teaching Hospitals, is certified by the Joint Commission on the Accreditation of Healthcare Organizations and licensed by the DC Department of Human Services. The Center conducts post-graduate educational programs that are approved by the Council on Medical Education and Hospitals of the American Medical Association for Residents in General Surgery, Internal Medicine, Nuclear Medicine, Obstetrics-Gynecology, Ophthalmology, Orthopedics, Otolaryngology, Pathology, Radiology and Urology. The hospital also conducts an Oral Surgery program that is approved by the American Dental Association, a Pastoral Care program accredited by the Association for Clinical Pastoral Education and accredited programs in Medical Technology, Radiography and Cardiovascular Technology.

The hospital's Medical Imaging School of Radiography was established in 1960. The program was originally established to train staff technologists for the hospital's radiology department. The Radiology Department employs students from the graduating class but the school also supplies radiographers to physician's offices, clinics, hospitals, HMO's and emergency care centers throughout the DC Metropolitan area.
I. INTRODUCTION

A. VISION:
To treat each patient as we would a member of our own family by providing the best medical treatment with caring and compassion, responsive service, and intelligent use of resources. Through this achievement, we will be recognized as a national model for excellence in patient-centered care.

B. MISSION:
Washington Hospital Center, a valued member of MedStar Health, is dedicated to delivering exceptional PATIENT FIRST health care. We provide the region with the highest quality and latest medical advances through excellence in patient care, education and research.
Mission Statement
MedStar Washington Hospital Center Medical Imaging School will provide a comprehensive, quality education in the field of radiography to qualified individuals, to prepare them for careers in medical imaging, and to provide radiographers for the health care community.

Program Goals
1. To provide clinically competent, entry-level radiographers for the health care community.

Student Learning Outcomes
• The graduates will be satisfied with the program
• The students will successfully complete the program
• Students will become registered in Radiography RT(R) within six months of graduation
• Students will become employed as radiographers within six months after graduation
• Employers will be satisfied with the program’s graduates based on follow up feedback

2. Students will demonstrate strong clinical skills
Student Learning Outcomes
• Students will position patients to provide diagnostic images
• Students demonstrate high quality patient care to all patients
• Students will demonstrate appropriate radiation safety for self and others

3. Students will develop strong critical thinking skills
Student Learning Outcomes
• Students will demonstrate strong problem solving skills
• Students will recognize non-routine clinical situations and make appropriate modifications
• Students will identify quality diagnostic images and make appropriate changes when needed

4. Students will develop strong communication skills
Student Learning Outcomes
• Students will learn the language of medicine
• Students will demonstrate strong communication skills with peers
• Students will demonstrate strong communication skills with patients

5. Students will continue their education through lifelong learning, professional development and growth
Student Learning Outcomes
• Students will demonstrate professional development and growth
• Students will understand the importance of life-long learning
• Graduates will continue their education through fellowships
• Students will demonstrate professionalism at all times
WHC HR Policies

Equal Employment Opportunity

Statement of Policy

The Washington Hospital Center (WHC) is an Equal Opportunity Employer and will recruit and select candidates for any vacant position without regard to race, creed, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, political affiliation, physical or mental impairment, source of income, place of residence, or status as a veteran.

The Hospital does not limit, segregate or classify employees in any way that will deprive any individual of equal employment opportunities or adversely affect his employment status based on prohibited discriminatory factors. This policy of non-discrimination applies to all employment procedures, including but not limited to, recruitment or retraining programs, compensation, layoff and termination, and all other privileges and conditions of employment.

II. Purpose
This policy reaffirms our commitment to equal opportunity, affirmative employment, and civil rights and sets forth directives and guidelines necessary to provide an environment in which employees carry out their daily functions free from discrimination.
ADDITIONAL SCHOOL INFORMATION

Application deadline: June 30 of each year. The school year starts in August of each year.

Admission Decisions:

The school has a limited number of spaces available. Not all applicants are accepted into the program. Admission decisions are based on a scoring system in which points are awarded based on prior education and training, prior experience working with patients* and on the applicant’s interview. (*Prior patient care experience is not a requirement for acceptance.)

Washington Hospital Center does not discriminate against any person because of age, race, color, religion, sex, national origin, disability, veteran’s status or sexual orientation.

Admission qualifications:

To qualify for the program an applicant must be a high school graduate and have an associate degree or higher. An Associate’s degree or higher is required to take the ARRT exam in Radiography. The applicant must have a cumulative and course specific GPA of 2.5 on a 4.0 scale.

College Requirements: Associates Degree or Higher or the ability to achieve your degree at the time of graduation from one of the colleges with articulation agreements with our Medical Imaging School. Earn your Associates Degree from Montgomery College with the required prerequisite courses and completion of the Medstar Washington Hospital Center Medical Imaging School. Articulation agreements are under way with the Community College of the District of Columbia, Howard Community College and St Joseph College. Please check as we add additional articulations.

The candidate must have a minimum of 2.5 cumulative GPA and course specific GPA for the following college courses:

• Mathematics
• English
• Natural Sciences (anatomy & physiology preferred)
• Information Systems
• Social / Behavioral Sciences
• Arts & Humanities

*If your College is not USA accredited you must provide a sealed transcript from an agency accredited to evaluate international transcripts, we suggest World Education Services or an agency approved by the ARRT.

Additional Requirements:

• The applicant must be able to meet the School’s Technical Standards.
• Top qualifying candidates are required to have an interview with the Admissions Committee.
• A TOEFL exam may be required for international candidates with English as a second language (WWW.ETS.ORG).
• Three professional references will be required.
Vacation

Students have 6 weeks of vacation and 1 day per month leave over the course of the program. One week of vacation is given between each trimester break and two weeks at the end of the first year. Any student who uses up more than their allotted time will be required to make up this time (see handbook for details).

Washington Hospital Center recognizes 9 holidays per year. These holidays are listed in the school calendar.

Program Outcomes: Five year average January 01, 2009 – December 31, 2013 (sample size: 56)

- Program Completion Rate: 100%
- Credential Examination Pass Rate first attempt: 89%
- Job Placement Rate (within 6 months): 91%

Accreditation: Joint Review Committee on Education in Radiologic Technology, 20 N. Wacker Drive, Suite 2850, Chicago, IL 60606-3182  Tel: 312.704.5300

URL Website JRCERT.ORG

Applicants must have the ability (with or without reasonable accommodation) to meet the following Technical Standards:

1. Lift and carry radiographic cassettes.
2. Move and manipulate a variety of radiographic, mobile and fluoroscopic equipment.
3. 'Read' the generator, tube and technique charts, and set techniques.
4. Lift and Transfer patients onto and off of the radiographic table.
5. Manipulate patient care devices such as wheelchairs, stretchers, oxygen and LV.s
6. Wear lead aprons for extended periods of time.
7. Visually evaluate radiographs for technical quality
8. Read and interpret patient charts and x-ray requests.
9. Communicate effectively verbally with patients and hospital staff. Evaluate and monitor the patient's physical condition.
10. Be able to effectively hear verbal cries from a patient anywhere within the room.
11. Must demonstrate a positive attitude towards the program, maturity, responsibility, determination, poise and flexibility.
School Fees & Expenses 2014-2016

Application Fee: $25.00 Submitted with application. Non-refundable
Enrollment Fee: $50.00 Submitted after pre-acceptance into program. Non-refundable
Textbooks: $1000.00 approximately. (Purchased in the beginning of the program).
Uniforms: Variable expense, approximately $200.00. (Navy blue scrubs with white sneakers)

Tuition

I Education Track:

a. $4,500 for the first year and $4,500 for the second year.  
9,000 total tuition cost for the 22 months ($1,500 per semester).
b. Parking is provided at no cost.
c. Option to switch to the employment track within 30 days of the start of school. In the beginning of the second year the student may request moving to this track from the Employment Track.

II. Employment Track:

a. $2,250 tuition cost for the first year and $ 2,250 for the second year ($750 per semester). 4,500 total cost for the 22 months.
b. Health benefits may be provided at no cost.
c. Parking is provided at no cost.
d. An agreement is made with the Washington Hospital Center whereby the student agrees to accept employment if offered, as a radiographer for two full years after graduation. If there are no openings or offers of employment there is no obligation to repay the employment track benefits. Failure to complete the contractual agreement will result in required repayment of Employment Track benefits.
e. Option to switch to the education track within 30 days of the start of school, or in the beginning of the second year.

Disclaimer:

a. The student may opt not to fulfill the terms of the contract. This will require repayment of the benefits received.
b. The WHC may opt to release the student from the contractual terms of employment. This will not require repayment of the benefits received by the student.
c. The school does not participate in State or Federal financial aid programs.

Fellowship Opportunities:

Clinical fellowships may be available in CT, MR, IR, and Mammography, according to the needs of the department. On the job training and didactic courses may be available to candidates willing to commit to post fellowship employment.

Withdrawal and Refund:

If the student withdraws from the school they must notify the Director of Education. They will receive a 50% refund of tuition if withdrawing within 30 days of the start of school, provided they are in good standing. Beyond the 30 day limit tuition is non refundable.

School costs and policies are subject to change
OPERATIONAL HOURS

The school takes 22 months to complete. Students participate a total of 40 hours a week in class and engaged in clinical education. Experience is attained in all areas of radiology, Monday-Friday 8:00am-4:00pm, and in the second year an additional clinical rotation is added with the student coming in from noon - 8:00 pm for 3 weeks. There are no weekends or school acknowledged holidays.

GRADUATION REQUIREMENTS

1. Students must obtain no less than 3.5 clinical averages on a 4.0 scale.
2. Students must successfully complete all clinical competencies within the timeframe specified by the objectives.
3. Students must complete all classes with a minimum grade of 80%.
4. Students must complete all academic and clinical requirements within the 22 month timeframe.
5. Students must make-up all time that has exceeded the allowed amount.
6. Students must have paid all outstanding fees and returned all items.

ACADEMIC COURSE OF STUDY

<table>
<thead>
<tr>
<th>Introduction to Radiology</th>
<th>Ethics in the Radiologic Sciences</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introductory Law in the Radiologic Sciences</td>
<td>Medical Terminology</td>
</tr>
<tr>
<td>Radiologic Sciences Patient Care</td>
<td>Human Structure and Function</td>
</tr>
<tr>
<td>Radiographic Procedures</td>
<td>Medical Imaging and Processing</td>
</tr>
<tr>
<td>Imaging Equipment</td>
<td>Evaluation of Radiographs</td>
</tr>
<tr>
<td>Radiation Physics</td>
<td>Radiation Protection</td>
</tr>
<tr>
<td>Radiation Biology</td>
<td>Radiographic Pathology</td>
</tr>
<tr>
<td>Introduction to Quality Improvement</td>
<td>Computers in the Radiology</td>
</tr>
<tr>
<td>Pharmacology and Drug Administration</td>
<td>CPR</td>
</tr>
<tr>
<td>Communication</td>
<td>Imaging Analysis</td>
</tr>
<tr>
<td>Radiation Math</td>
<td>Orientation</td>
</tr>
<tr>
<td>National Board Review</td>
<td>Scientific Paper</td>
</tr>
<tr>
<td>Clinical Practice</td>
<td>Capstone Final Exit Exam</td>
</tr>
</tbody>
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CLINICAL COURSE OF STUDY

1. SPECIFIC IMAGING PROCEDURES (including POSITIONING, TECHNICAL FACTORS, ANATOMY, PHYSIOLOGY, and PATHOLOGY)

   A. Thorax
      1. chest
      2. ribs
      3. sternum

   B. Abdomen and GI Studies
      1. abdomen
      2. esophagus
      3. swallowing dysfunction study

      15. shoulder
      16. scapula
      17. clavicle
      18. acromioclaviluar joints
      19. bone survey
      20. long bone measurement
      21. bone age
      22. soft tissue/foreign bodies
Clinical Course of Study Continued

4. upper GI series
5. small bowel series
6. barium enema, single contrast
7. barium enema, double contrast
8. operative cholangiography
9. T-tube cholangiography
10. cholecystography
11. ERCP (endoscopic retrograde cholangiopancreatography)

C. Urological Studies
1. cystourethrography
2. intravenous urography
3. retrograde urography
4. retrograde urethrography

D. Extremities
1. toes
2. foot
3. os calcis
4. ankle
5. tibia, fibula
6. knee
7. patella
8. femur
9. fingers
10. hand
11. wrist
12. forearm
13. elbow
14. humerus

E. Spine and Pelvis
1. cervical spine
2. thoracic spine
3. scoliosis series
4. lumbosacral spine
5. sacrum
6. sacroiliac joints
7. coccyx
8. pelvis
9. hip

F. Head and Neck
1. skull
2. facial bones
3. mandible
4. zygomatic arch
5. TMJ
6. nasal bones
7. orbit
8. paranasal sinuses
9. soft tissue neck

G. Other
1. conventional tomo.
2. arthrography
3. myelography
4. venography

II. ADVANCED IMAGING ELECTIVES
1. Angiography
2. Computerized Tomography
3. Magnetic Resonance
4. Mammography
5. Sonography
6. Nuclear Medicine
7. Radiation Therapy
MEDICAL IMAGING SCHOOL CALENDAR 2015-2016

AUG 24 2015  FALL SEMESTER STARTS
AUG 24-28  ORIENTATION FIRST YEAR STUDENTS
SEPT 7     LABOR DAY HOLIDAY
August 31  CLASSES BEGIN
NOV 11     VETERANS DAY HOLIDAY (Personal Day)
NOV 26 & 27 THANKSGIVING HOLIDAY
DEC 11     CLASSES END
DEC 14     FIRST YEAR STUDENTS OFF THIS WEEK
DEC 21     SENIORS OFF THIS WEEK
DEC 25     CHRISTMAS DAY HOLIDAY
DEC 28     SPRING SEMESTER STARTS
JAN 1 2016 NEW YEAR’S DAY HOLIDAY
JAN 4      CLASS STARTS
JAN 18     MARTIN LUTHER KING HOLIDAY
FEB 15     PRESIDENTS DAY HOLIDAY (Personal Day)
MARCH 18   CLASSES END
MARCH 21   FIRST YEAR STUDENTS OFF
MARCH 28   SENIOR YEAR STUDENTS OFF THIS WEEK

APRIL 4     SUMMER SEMESTER STARTS
MAY 30     MEMORIAL DAY HOLIDAY
MAY 27     SENIOR GRADUATION CEREMONY
MAY 27     CLASS ENDS
May 30     CLINIC SESSION BEGINS
JULY 4     INDEPENDENCE DAY HOLIDAY obs
AUG 5      COMPLETION OF SUMMER CLINIC
AUG 8      FIRST YEAR STUDENTS OFF TWO WEEKS
AUG 22 2016 FALL SEMESTER STARTS

NOTE:  ALL DATES SUBJECT TO CHANGE

APPLICATION PROCEDURE

To apply, submit the completed application form, college transcripts, application fee and the autobiography. The twenty-two month course commences in August of each year, and applicants are urged to submit their credentials well in advance. Graduates are certified in Radiography and eligible to sit for the A.R.R.T. National Boards. The Program does not provide
college credit. Students must have their college degree completed before entering the program or be able to achieve one at the time of graduation.

**STUDENT SERVICES**

The Medstar WHC offers a wide range of resources and services. Parking at designated lots with transportation to the WHC is available. The Department of Occupational Health offers screening services. Health insurance is available with the employment option. A library and research facility is readily available. Counseling services are also available.

**ACADEMIC POLICIES**

1. Failure to maintain a passing grade of 80% in any segment of the program will place the student on probation, until the course is repeated satisfactorily. Major courses may not be repeated.
2. A maximum of 3 minor classes of total class work may be repeated during the two year period. Failure of more than three classes may mandate dismissal.
3. Classes containing greater than 40 hours (major classes) may not be repeated and the student may be dismissed from the program.
4. Failure to maintain a clinical competency grade of 85% may mandate dismissal.
5. If at any time the overall academic grade point average falls below the minimum requirement of 80%, this will mandate an academic dismissal.
6. Failing to successfully complete retake classes mandates academic dismissal. All clinical time missed during retake classes must be made-up. Unsuccessful completion of second year classes will postpone graduation until the class is successfully taken the following year.
7. Arrangements for make-up tests must be made on the day of return to school following leave. Failure to take an examination is justification for dismissal from the program. Exams or assignments not completed at the scheduled time may mandate a 5 point penalty per day.
8. It is unnecessary to sign a pledge on a test paper. The Honor System of the WHC is respected at all times in the activity of this program.
9. The student must successfully complete the final exit comprehensive Capstone examination.

**DUE PROCESS**

Information regarding the Program’s Due Process policy/procedure is available upon request by writing/calling the Program Director.
TRANSFER OF CREDIT/ADVANCED PLACEMENT

Students seeking transfer into the MWHC Radiography Program will have their courses evaluated from their previous program to establish their clinical and academic standing in our program. Transfer/advance placement students must have a minimum of a "B" cumulative and course specific average. Transfer is limited to the current maximum student enrollment. Transfer students must submit references from their Program Director, Clinical Instructors and Didactic Instructors and include documentation of all completed competencies. A maximum of one year transfer/advance placement will be permitted.

COLLEGE CREDIT and DEGREE

Earn an Associate's degree from one of our articulating colleges at the time of completion from the Medical Imaging School. Students may receive up to 60 college credits from specific colleges towards their Bachelors Degree after graduation from WHC Medical Imaging School and passing the ARRT national Boards. Some of the participating colleges include: Washington Adventist University; Clarion University; St Joseph College and Florida Hospital College of Health Sciences

DISCLAIMER CLAUSE

The Provisions of this brochure/application are not to be regarded as an irrevocable contract between the student and the Health System. The Health System reserves the right to change any provision or requirement at any time within the student's term of enrollment. Any changes will be made known to the student through periodic updates.

Non Discrimination Statement
The Center does not discriminate in any of its programs, procedures, or practices against any person on the basis of age, citizenship, color, handicap, national origin, political affiliation, race, religion, sex, sexual orientation, or veteran's status. The Center operates equal opportunity and affirmative action programs for faculty, staff and students. The WHC is an equal opportunity/affirmative action employer.

Handbook: Available upon request