

MedStar Harbor Primary Care

General Guidelines for Patients

- ✓ New patients are required to fill out paperwork before being seen.
- ✓ Insurance cards and co-pays are due at the time of service. We accept cash, check and credit card.
- ✓ Please arrive on or before your appointment time. If you arrive more than 15 minutes past your appointment time, you may have to reschedule your appointment.
- ✓ The most efficient way to get your prescriptions or referrals is to schedule an appointment and be seen by your provider.
- ✓ Telephone or walk-in requests for prescriptions and referrals will take 24 to 48 hours.
- ✓ If you have forms that your provider needs to fill out, please leave them with us. Most forms take 7 to 10 days to be completed.
- ✓ Failure to show up for appointment on multiple occasions is grounds for discharge from the practice.
- ✓ Food and beverages are not permitted.
- ✓ Please turn off your cell phones or switch to silent mode.

By signing below, I agree to adhere to the general guidelines of MedStar Harbor Primary Care.

Patient Signature

Date